

Deputy Finance Director/Call Time Manager Julia Brownley for Congress

Seeking a full-time Deputy Finance Director/Call Time Manager to manage and facilitate fundraising efforts, with a specific focus on call time and individual fundraising. This position will also serve as a political liaison for Congresswoman Julia Brownley at local and state political events. This is a great position for someone ready to step up from Call Time Manager to Finance Director, and beyond. Learn all the nuts and bolts of a top tier Congressional campaign. We're seeking candidates who excel in relationship-building, are results oriented, a self-starter, highly detail oriented, have strong project management skills, and a deep commitment to Democratic politics and values. The position is based in Ventura County.

Responsibilities include:

- Adapting and executing +\$2M 2020 cycle plan
- Managing revenue streams including call time, digital, direct mail, and events
- Working directly with Member to execute call time program
- Soliciting large California and national donors
- Working directly with PAC consultant to execute PAC fundraising plan
- Serving as a liaison to the campaign at local party and activist events
- Drafting fundraising emails and coordinating NGP digital tools
- Tracking candidate and PAC campaign finance reports

Please send resumes to brian@juliabrownley.com by November 3, 2019.